

NASSAU BOCES - ADULT EVENING PROGRAM
Joseph M. Barry Career & Technical Education Center
1196 Prospect Ave.
Westbury, NY 11590

COURSE OUTLINE

Course Name: **Veterinary Assisting I**
Weeks: 10
Sessions: 20
Hours: 60
Days/Time: Tues/Thu 7-10pm
Instructor: Diana Clark, LVT; Email: dianac323@gmail.com
Required Textbook: Tasks for the Veterinary Assistant, Paula Pattengale (\$50 avail. in adult ed office)
Prerequisites: None
Adult evening Office: (516) 622-6950

Course Overview:

This course provides a core of knowledge about veterinary technology and prepares student for advance training and employment in the veterinary field. The following topics will be covered in lecture and hands on training; Introduction to the veterinary practice, career opportunities in the veterinary field, veterinary terminology, companion animal behavior, restraint and handling, canine/feline anatomy and physiology, veterinary facility maintenance & record keeping, introduction to the veterinary lab, nutrition and more.

Student will gain a basic understanding of caring for small animals. Emphasis will be placed on being part of an effective team (the veterinarian, the technician and the assistant). Basic knowledge will be delivered through text reading assignments, class notes & lectures, labs, guest speakers and field trips.

Related Certificate Program: Veterinary Assisting I & II for a total of 120 hours.

Course Topics in Order:

1. Introduction and orientation, career opportunities, canine and feline history and breeds.
2. Professional conduct, personal protective equipment, veterinary terminology.
3. Canine and feline behavior, restraint techniques, restraint lab.
4. Anatomy and physiology, basic location and function.
5. Common terms & abbreviations, record keeping, cage cards.
6. Exam room procedures, taking a history, physical exam, obtaining a TPR, TPR lab.
7. Vaccine basics, introduction to laboratory tools.
8. Cleaning techniques, veterinary facility maintenance.
9. Basic grooming techniques and equipment, grooming lab.
10. Canine & feline nutrition, types of food, obesity, feeding tubes.
11. Intro to lab animals, basic husbandry and restraint, restraint and sexing lab
12. Wildlife rehabilitation, assessing the situation and common laws.

Attendance: Please make every attempt to attend class. After four absences you will be dropped from the roster. Please make every attempt to arrive on time. Excessive lateness cannot be tolerated. Four lateness's of 20 min. or over counts as one absence.

Tests: Four tests will be given. If you are in attendance for all of them on the day the test is scheduled, the lowest grade will be dropped with the exception of the final test (#4).

Final Test: Must be taken by everyone and cannot be dropped.

Projects: Two projects will be assigned and combined will equal one test grade to be factored in equally with all other test grades. These must be completed by all and cannot be dropped.

Grades: Grades are achieved as an average of a total of five test grades, four if one of those has been dropped (four tests and two projects that equal one test grade). Your final grade will be converted to a letter grade. The conversion values are as follows:

95-100	A+
90-94	A
85-89	B+
80-84	B
75-79	C+
70-74	C

69 and below is considered an F. A C (or 70-74) is the minimum passing course grade. This is the BOCES policy and cannot be altered.